

## CHECKLIST

# Lift CCTV: handover checklist for the society and the lift AMC company

For managing committees and facility managers. Tick each line before you sign off the job. If any answer is "no" or "don't know", ask the vendor to fix it before payment.

SOCIETY / BUILDING

DATE

CCTV VENDOR

LIFT AMC COMPANY

NUMBER OF LIFTS

CABLE PART CODE(S)

## Before the work starts

- ☐ **The cable that travels with the cabin is named by part code.** It is a flat, stranded, FRLS travelling cable (for example CC-8251G-90 for IP cameras or CC-9511K-90 for HD cameras), not "CAT6" or "3+1 cable" with no mention of flat or travelling.
- ☐ **The lift AMC company is part of the job.** They control access to the lift well and the bracket the cable hangs from. One visit is booked with both the CCTV vendor and the lift technician present.
- ☐ **Power is planned.** IP cameras take power over the same cable (PoE). HD cameras get 12 V DC from a supply on the cabin controller or through the power cores of the 2+2 cable, not from a long thin wire from the machine room.
- ☐ **The emergency phone is on its own cable.** A camera fault must never take out the intercom (for example a separate 2-pair flat cable, CC-4251G-90).
- ☐ **The vendor has given the cable datasheet** for the part code, and the quotation lists the cable by part code so vendors can be compared like for like.

## When the work is done

- ☐ **The acceptance test sheet is filled in and signed** for every lift (steady picture through the full travel, several runs).
- ☐ **The lift's maintenance card** shows the cable part code, the length and the fixing point.
- ☐ **Each lift camera is labelled on the NVR** with the lift number, and the NVR retention period has been agreed with the committee.
- ☐ **The vendor and the AMC company have each named a contact** for faults, with phone numbers, written below.
- ☐ **No joints, couplers or coiled spare cable** were left in the moving part of the lift well (ask the lift technician to confirm).

## Contacts and sign-off

CCTV VENDOR CONTACT AND PHONE

LIFT AMC CONTACT AND PHONE

SOCIETY REPRESENTATIVE AND SIGNATURE

VENDOR REPRESENTATIVE AND SIGNATURE

Need the cable? Send the number of lifts and the number of floors (G+\_\_) on WhatsApp to +91 98199 06111, or use the chooser at [cat6flat.com/choose](https://cat6flat.com/choose).